

# Termoncanice Nursery Unit

## Admissions Policy

### Policy's Statement of Intent

At Termoncanice Nursery we are committed to providing a warm welcome to new children and their families. We will ensure that the Nursery is genuinely accessible to children and families from all sections of the local community. We aim for children to see it as a caring, happy, safe and enjoyable environment.

We will give parents support and guidance about settling their child into the Nursery. We want parents to feel valued and involved, right from the beginning and to know they are welcome at all times.

### PROCEDURES

- Termoncanice Nursery Unit welcomes children from all sections of the community irrespective of gender, culture, ethnicity, religion and with or without special needs/disabilities.
- We will provide opportunities for children with special needs. The Nursery coordinator will liaise closely with families and professionals to assess their ability to meet the needs of a child with additional requirements.
- Ten children will be admitted on a weekly basis.
- Age of child - The age of the child will be the main factor when the child receives a starting date. The youngest child will be starting first.
- Length of session - the first four weeks of September - 2 hours and following this the children will stay at nursery for the full session of 2.5 hours.
- Each child will have a minimum of two weeks at a shorter session time of two hours. For those children that take longer to settle into nursery a shorter session may be arranged.
- Each child will be offered a place in either the Morning session or the Afternoon session. If you want a different session from the one that has been offered you may arrange this by yourself with someone in the other

session that is willing to change. You may also arrange to speak to the Principal about this.

For some children the separation from a parent may be difficult and cause anxiety in both parent and child.

We understand this and will work in partnership with parents to overcome this. For example, shorter sessions may be offered as a strategy to help children settle. The child could bring a familiar toy or comforter from home.

We will encourage parents to stay and play with their child as long as it takes for them to settle, be happy and feel confident in a new environment.

**Monitoring and Reviewing**

This policy will be reviewed on an on-going basis and more frequently if the need arises by the Principal, Vice-Principal, Nursery Coordinator and Board of Governors.

Signature.....  
Nursery Coordinator  
Date.....

Signature.....  
Principal  
Date.....

Signature.....  
Chairperson of the Board of Governors